

SJD Electrical Environmental Policy

Revision January 2011



The Environmental Policy of SJD Associates Ltd is to ensure that its operations will be carried out with a commitment to protecting and enhancing the environment.

The same commitment will be expected to be shown by Company contractors and suppliers.

SJD Associates Ltd operates in compliance with all relevant environmental legislation and regulations. The Company also aims to establish higher standards of environmental performance where these are practicable and appropriate, particularly as the business continues to grow.

SJD Associates Ltd is committed to achieving accreditation to the Acorn environmental management scheme as confirmation of the successful implementation of British Standard BS 8555:2003: Environmental Management System.

Awareness and Commitment

SJD will advise all our employees, and direct contractors, of this policy, and the intent behind it. Our policy towards the environment will be readily available and we will endeavour to ensure that our employees remain familiar with and implement our environmental commitment and objectives.

Company employees have a legal and moral obligation to carry out their duties with concern for the environment. It is a condition of employment that all staff comply with the Environmental Policy, as specified in our Company Handbook.

Concern and awareness for the environment is the responsibility of all employees, implementation of the Environmental Policy is the responsibility of the Management Team of SJD Associates Ltd.

All contractors working on behalf of the Company are required to adopt environmental standards fully consistent with those of the Company and they are expected to achieve comparable levels of performance as a condition of their contract.



Policy Objectives

1. Consider environmental issues and potential impacts when undertaking risk assessments.
2. Swift response to accidents or incidents that have a potential to threaten the environment.
3. Seek to establish, before arriving on-site, if the client has any specific environmental requirements.
4. Aim to implement control measures if necessary, to prevent the pollution of air, ground, or water resulting from our contracting operations.
5. Continually seek to minimise waste, through increasing the reuse or recovery of materials used in our operations, where this is financially practical for our business.
6. Advise all company drivers about the need for fuel-efficient driving, and record annual company mileage and petrol consumption.
7. To further help reduce the environmental impacts of carbon dioxide emissions we will advise our clients about possible practical options for using energy efficient equipment and fittings, where installation is technically and feasibly possible.
8. Conservation of resources and energy, to minimise emission to air, water and land and increase recycling rates.
9. Comply with relevant environmental legislation, notably the 'duty of care' for waste disposal and the hazardous waste regulations.
10. Provision of advice on the safe handling of company products, their transportation and their final disposal to customers, contractors and employees.
11. Encourage the development and use of products, processes and equipment with concern for the future of the environment.
12. Communicate freely on environmental matters with government officials, employees, customers and members of the public.
13. Provision of training for all employees as appropriate to enable them to carry out their job functions in a manner that shows care for the environment.
14. Undertake environmental audits when required.
15. Promote environmental principles by sharing experience with regulatory bodies, industry associations, other companies, employees and members of the public as appropriate.

Associated Legislation

The Control of Pollution (amendment) Regulations 1989
Environmental Protection Act 1990
The Waste Management Licensing Regulations 1994 UK
Special Waste Regulations 1996
The Hazardous Waste Regulations 2005 (HWR);
The List of Waste Regulations 2005 (LoWR)
The Waste Electrical and Electronic Equipment Directive (WEEE Directive)
The Restriction of the Use of Certain Hazardous Substances in Electrical and Electronic Equipment Regulations 2005 (ROSH)

References

IEMA Institute of Environmental Management & Assessment
IOSH 'Essentials of Environmental Management'
Environment Agency
Envirowise
Netregs
WRAP www.wrap.org.uk
SMARTWaste www.smartwaste.co.uk
Acorn Scheme www.theacorntrust.org

This policy is reviewed at least annually.

Ruth Devine Director
SJD Associates Ltd January 2011